

Skills Training Matrix

Skills Training Matrix	<input type="radio"/> Can do generally <input type="radio"/> Certified <input type="radio"/> Can do well <input type="radio"/> Can do training		Factory Name:					Foreman:						
			By:					Date Updated:						
#	Operator Names	Processes										Current Date	Target Date	

Example of Skills Training Matrix (スキル管理板の例)

Skills Training Matrix		Factory Name:										Foreman:			
		By:										Date:			
#	Operator	Processes										Current Date	Target Date		
		Cut	Bend	Grind	Weld	Test	Repair	Assem	M.Test	E.Test	Shipping				
1	Mary Li														
2	Jerry Quan														
3	Sharron Ho														
	...														

The Skills Training Matrix shows the required and attained skills of every operator. The training schedule also should be shown.

スキル管理板は、それぞれの作業者について、必要なスキルと習得済みのスキルを表示するものです。訓練計画も明確にしなければなりません(多能工訓練予定表とも呼びびます)。