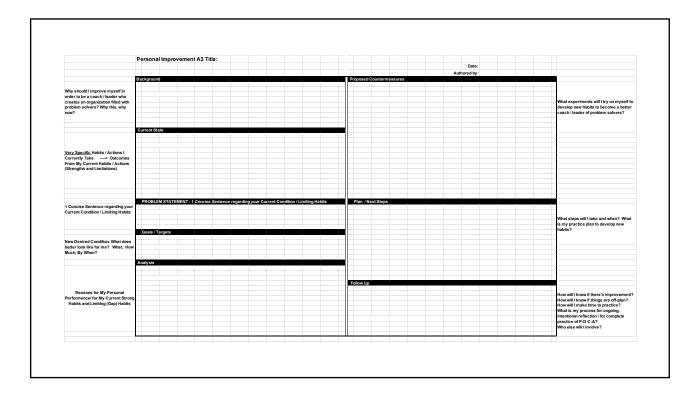
LEI Summit 2023 Learning Session

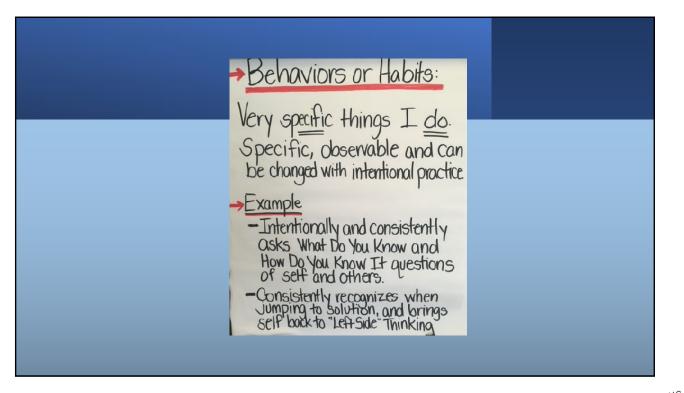
It Starts With Me Personal Improvement A3 Thinking

Dr. Will Huen, Dr. Jennifer Tarin, Margie Hagene

Title: What are you talking about?	Owner/Date
I. Background	V. Proposed Countermeasures
Why are you talking about it?	What is your proposal to reach the future state, the target condition?
	How will your recommended countermeasures affect the root cause to achieve the target?
II. Current Conditions Where do things stand today?	
- Show visually using charts, graphs, drawings, maps, etc.	VI. Plan
What is the problem?	What activities will be required for implementation and who will be responsible for what and when? What are the indicators of performance or progress?
III. Goals/Targets	- Incorporate a Gantt chart or similar diagram that shows actions/outcomes, timeline, and
What specific outcomes are required?	responsibilities. May include details on specific means of implementation.
IV. Analysis	VII. Followup
What is the root cause(s) of the problem? - Choose the simplest problem-analysis tool that clearly shows the cause-and-effect relationship.	What issues can be anticipated? - Ensure ongoing PDCA. - Capture and share learning.
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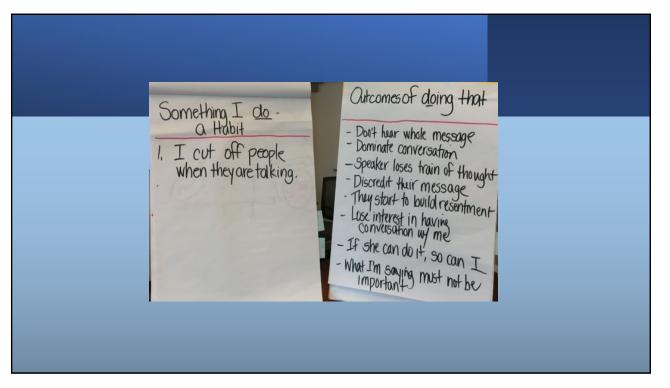






Personal <u>quality</u> or <u>trait</u> that might summarize or label those <u>specific</u> behaviors:

"Demonstrating a problem-solving mindset"

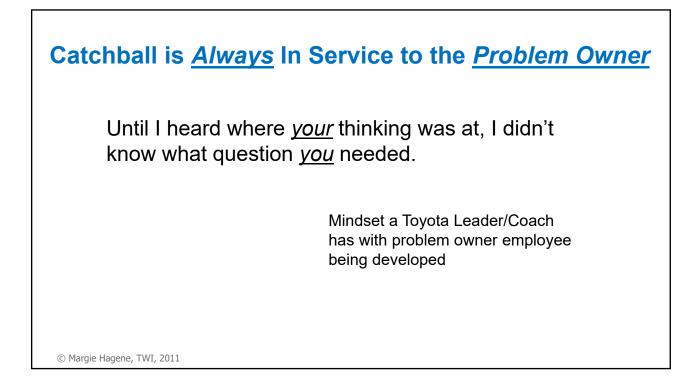


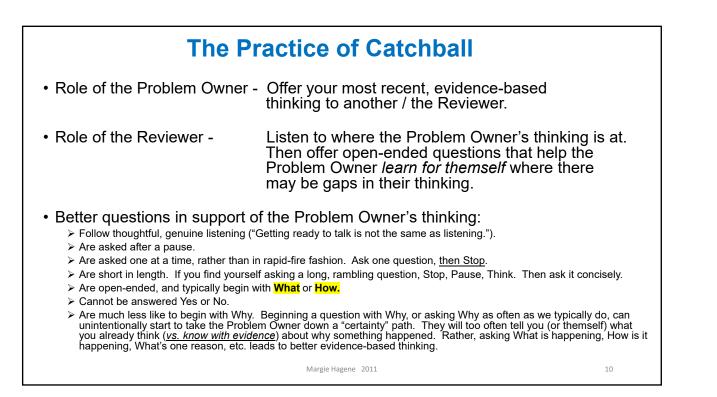


My Specific Behaviors Worksheet Very *Specific* Current Behavior / Habit> Outcomes of That Current Behavior / Habi				
Something I <u>Do</u> – A <i>*Specific*</i> Behavior /Habit	Strengths	Outcomes of <u>Doing</u> That		
1.				
2.				
3.				

Very * <i>Specific</i> * Current Behavior / Habit> Outcomes of That Current Behavior / Habit			
Something I <u>Do</u> – A <i>*Specific</i> * Behavior /Habit	Limitations	Outcomes of <u>Doing</u> That	
I.			
2.			
3.			







CHARTING 25 YEARS CHARTING 25 YEARS

Two 10 Minutes Cycles of Practice in Pairs				
In each of 2 cycles there will be the following roles:				
Problem O	wner Offers recent of	draft thinking and uses questions asked to begin to better Grasp the Situation		
Reviewer	Offers open-er	Offers open-ended questions to support Problem Owner with Grasping the Situation.		
Process				
~ 4 minutes	s Problem Own	er - Read your draft thinking <u>verbatim</u> , making supplemental comments as needed. Add any additional thoughts to your draft as you speak.		
~ 6 minutes	s Reviewer -	Offer open-ended questions <u>only</u> – especially What & How questions. <u>Then silently listen</u> . The Reviewer's voice should be heard 10% of the time at most during Catchball.		

